

**RENEWAL NOTICE
October 2008**

The undersigned holder of Certificate Number: _____ makes application for a renewal certificate according to the laws of Wyoming, Chap. 160, 1987. **The renewal fee of \$115, and the Corporate Renewal Application must be received IN THIS OFFICE BY December 31, 2008 to avoid further penalty fees. Penalty fees are assessed effective January 1, 2009 WITH NO EXCEPTIONS.**

Corporation Name: _____

Address: _____

City, State, Zip: _____

Carry-over CPC hours from previous renewal period: _____

PLEASE NOTE ANY CHANGES OF ADDRESS BELOW

Mailing

Business Name (if applicable)

Address

City, State, Zip

E-mail address (to help improve communication): _____

✂----- Please detach and return the completed top portion -----✂

According to the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors Statutes, §33-29-131, you are hereby notified that your Certificate of Authorization will expire on December 31, 2008 unless renewed as provided. The biennial renewal fee is **ONE HUNDRED FIFTEEN DOLLARS (\$115.00)**. **If not received in this office by December 31, 2008 penalty fees will be assessed, beginning January 1, 2009 without exception. The penalty fee for late payment of renewal fees is \$15.00 per month delinquent, but shall not exceed the amount of \$265.00. Payment of renewal fee must be in U.S. dollars.**

We trust this matter will have your careful attention in order that your certificate will not become invalid, provided it is your desire to continue same in-force. Please complete the enclosed application in its entirety, ensuring that the **REGISTRATION SEAL AND SIGNATURE OF THE INDIVIDUAL IN RESPONSIBLE CHARGE IS APPLIED** on the application where indicated; and submit the application, renewal fee, and the top portion of this renewal form to the address above. **Incomplete applications will be returned for completion, with late penalty fees applied, when applicable, with no exceptions.**

Licensing laws, rules, Wyoming's roster of registrants, and forms pertaining to your profession can be found at our internet site at: <http://engineersandsurveyors.wy.gov>.

MAKE CHECKS PAYABLE TO: WY BOARD OF REG. FOR PE/PLS